



The purpose of these Release Notes is to inform OneUSG Connect technical staff and functional users of the scheduled 7.04 release of University System of Georgia (USG) functional application enhancements.

OneUSG Connect **Release 7.04** is currently scheduled for November 14, 2025. Downtime is scheduled for 11:15 p.m. on Friday, November 14, until noon on Saturday, November 15. For further details about this downtime and upcoming functionality, please see the Release 7.04 UAT Kick-Off Meeting and Functionality Review located [here](#).

Release HREL 7.04

**Note: this is a draft of the Release 7.04 notes, and information contained in this document is subject to change. A final version will be published closer to the release on November 14, 2025.*

General Information	
Business Processes and Job Aids	Changes to the following Business Processes and Jobs Aids have been included in this release: USGKB0012869 - Adding New Direct Deposit Bank Accounts (ESS Job Aid) USGKB0010809 - Updating and Adding an Additional Email Address in OneUSG Connect (ESS Job Aid)
Known Issues	Resolutions to the following Known Issues have been included in this release:
Updates to User Experience	To the extent possible, additional Module-specific updates will be documented below.



Table Changes

*Please note that table items are subject to change.

Table Name	Type of Change	Comments
PS_PAY_DISTRIBUTN	New columns: DIRDEP_EFFDT	Oracle added related to new functionality for limiting Direct Deposit changes during calc window

User Experience Changes

Modifications to User Experience Changes

Employee Self Service – two new features are added to Employee Self-Service Direct Deposit

1. Centralized list of known or suspected fraudulent accounts used to block attempts to add flagged routing/bank account numbers.
2. Real-time verification of bank account and customer indicative data. This is provided by a 3rd party service. Routing/bank account numbers that do not successfully pass verification and authentication will not be updated in Direct Deposit. Manual updates by HR/Payroll practitioners will be required.
3. Direct Deposit page will display a new message and updated button:





[Request Direct Deposit Change](#)

Employee Self-Service – Email Notification Updates

Alerts sent to all email addresses for direct deposit changes and email address additions and updates. The following message will display when email address is updated:

Email address has been updated. (20000,350)

OK

Module Specific Information

Benefits

Modifications to Existing Processes

Reports/Queries

Page Changes

Commitment Accounting



Modifications to Existing Processes

Reports/Queries

Page Changes

Common Remitter

Modifications to Existing Processes

Reports/Queries

Page Changes

Direct Hire



Modifications to Existing Processes

Reports/Queries

Page Changes

ePerformance

Modifications to Existing Processes

Reports/Queries

Page Changes

Human Resources

Modifications to Existing Processes

Employee Self Service Email Notification Updates

Employee Self-Service > Personal Details > View Contact Details

Alerts sent to all e-mail addresses for direct deposit changes and e-mail address additions and updates. When e-mail address is updated, the following message will display:



Email address has been updated. (20000,350)

OK

Reports/Queries

Page Changes

Job Profile Management

Modifications to Existing Processes

Reports/Queries

Page Changes

Manage Faculty Events

Modifications to Existing Processes

Reports/Queries



Page Changes

Payroll

Modifications to Existing Processes

Automated Adjustments (Earnings Adjustment Load)

Navigation: Payroll for North America > Payroll Customization > Earnings Adjustment Load

1. The load will recognize when the off-cycle value on the earnings adjustment spreadsheet is Y (yes) to allow transactions to correctly load to off-cycle paysheets during off-cycle payroll processing.
2. Transactions that contain the same Earnings Begin/End Date and Amount as an existing transaction for an employee will no longer be omitted during the load.
 - Specific to the scenario when a new transaction for an employee (submitted via the earnings adjustment load) that contains the same earnings begin/end date and amount as an existing transaction in omitted but is shown on the load report.

Tax Update 25-C

Navigation: Various

- Brings in State Withholding Tax Changes for Ohio Effdt. 10/01/25
- Functionality to calculate Minnesota PFML Effdt 1/01/26, Seattle Social Housing ER Tax (Washington/63000H) Effdt 1/01/25



- State Tax Reciprocity Changes for lowa unemployment tax Effdt. 1/01/2026 (Iowa Illinois, Iowa District of Columbia, Iowa Blank)
- Local Tax Table Changes
 - Kentucky Various Effdt
 - Maryland County Effdt 7/01/25
 - NM Workers Comp Effdt 7/01/25
 - New York MTA Payroll Tax (MCTMT) Effdt 7/01/25
 - Ohio Municipal Tax Various Effdt
 - Pennsylvania EIT 7/01/25
 - Seattle Social Housing ER Tax (Washington/63000H) Effdt 01/01/2025

Reports/Queries

Page Changes

Tax Update 25-C

- Tax Update 25-C switches to Program Funding Configuration to calculate employee and employer taxes for DC, MA AND WA Paid Leave Programs.
 - If Institution's have employees that are subject to the above PFML programs, action is required on the employee's tax page.

Navigation: Menu > Payroll for North America > Employee Pay Data USA > Tax Information > Update Employee Tax Information

- Institutions will need to navigate to the employee's Federal Tax Data page. Insert a new row in Federal Tax Data with Effective Date = "01/01/2026."
 - Once completed, the State Tax Page fields for FLI or MLI will no longer be visible.

CT State Tax page after it's updated by Practitioner:



Note that the FMI Status field is no longer visible.

Update Employee Tax Data

Federal Tax Data **State Tax Data** Local Tax Data

Jerry Houseman Person ID: KUJ030

Company: GBI Global Business Institute Effective Date: 01/01/2026

State Information

*State: CT Connecticut

Resident Non-Residency Statement Filled UI Jurisdiction Exempt From SUT

State Withholding Elements

*Special Withholding Tax Status: None

*Tax Status: S Connecticut Withholding Code: F

Additional Amount: \$0.00 Additional Percentage: 0.000

*CT Only Increase P

Other Programs - Status

Other Program Details

Name	Program Status	*Tax Status
P008 Family & Medical Leave	Active	Subject

DC State Tax page after it's updated by Practitioner:

Note that the FMI Status field is no longer visible.

Update Employee Tax Data

Federal Tax Data **State Tax Data** Local Tax Data

Rochelle LI Person ID: KJ0094

Company: GBI Global Business Institute Effective Date: 01/01/2026

State Information

*State: DC District of Columbia

Resident Non-Residency Statement Filled UI Jurisdiction Exempt From SUT

State Withholding Elements

*Special Withholding Tax Status: None

*Tax Status: S Single

Withholding Allowances: 0 Additional Amount: \$0.00 Additional Percentage: 0.000 Additional Allowances: 0

Other Programs - Status

Other Program Details

Name	Program Status	*Tax Status
P005 Family Leave Insurance	Active	Subject



MA State Tax page after it's updated by Practitioner:

Note that the FLI Status and MLI status field are no longer visible.

Update Employee Tax Data

Federal Tax Data | **State Tax Data** | Local Tax Data

Mable Saxon Person ID: KU0062

Company: GBI Global Business Institute Effective Date: 01/01/2025

State Information

State: MA Massachusetts

Resident UT Jurisdiction
 Non-Residency Statement Filled Exempt From SUT

State Withholding Elements

*Special Withholding Tax Status: None

*Tax Status: M Married

Withholding Allowances: 0
 Additional Amount: \$0.00
 Additional Percentage: 0.000
 Additional Allowances: 0

Other Programs - Status

Name	Program Status	*Tax Status
P005-Family Leave Insurance	Active	Subject
P006-Medical Leave Insurance	Active	Subject

WA State Tax page after it's updated by Practitioner:

Note that the FLI Status, MLI Status and LTC Status fields are no longer visible on the page.

Update Employee Tax Data

Federal Tax Data | **State Tax Data** | Local Tax Data

Hubert Sierra Person ID: KU0058

Company: GBI Global Business Institute Effective Date: 01/01/2025

State Information

State: WA Washington

Resident UT Jurisdiction
 Non-Residency Statement Filled Exempt From SUT

State Withholding Elements

*Special Withholding Tax Status: None

*Tax Status: N Not applicable

Withholding Allowances: 0
 Additional Amount: \$0.00
 Additional Percentage: 0.000
 Additional Allowances: 0

Other Programs - Status

Name	Program Status	*Tax Status
P005-Family Leave Insurance	Active	Subject
P006-Medical Leave Insurance	Active	Subject
P007-Long Term Care	Active	Subject

Employee Self-Service Direct Deposit

- **Navigation:** Employee Self-Service > Payroll Tile > View Direct Deposit
 1. A 3rd party service provided by **GIACT Verification Services API** will provide real-time verification of routing and bank accounts and authentication of employee indicative data. Employee name, social security number, and



date of birth will be used for employee authentication. All account or routing changes are verified by GIACT and will only be updated if the information passes verification. The following message will display if direct deposit is not successfully updated:

Your Direct Deposit information was NOT updated, an email will be sent with further instructions.

OK

Email notifications to the employee’s personal and business email accounts will be sent. Email notification to the institution’s employee(s) with the BOR_PAYROLL_DIRECT_DEPOSIT_UPD security role will be sent.

2. Centralized list of known fraudulent accounts will be used to block attempts to add flagged routing/account numbers. The following message will display if direct deposit is not successfully updated:

This routing and bank acct combination is not allowed; see E-mail for further instructions.

OK

Email notifications to the employee’s personal and business email accounts will be sent. Email notification to the institution’s employee(s) with the BOR_DIRECT_DEPOSIT_UPD security role will be sent.

3. Successfully verified and authenticated bank accounts will save and update employee direct deposit. Email notifications to the employee’s personal and business email accounts will be sent. No practitioner emails will be sent for successful updates to employee direct deposit.

Direct Deposit Administrator Page

- **Navigation:** Menu > Payroll for North America > Employee Pay Data USA > Request Direct Deposit

Centralized list of known fraudulent accounts used to block attempts to add flagged routing/account numbers. Users entering routing/bank accounts contained in this table will see the following message:



Message

This routing and bank account number combination is not valid for entry in OneUSG Connect. (20000,351)

OK

Direct Deposit Administrator page does not verify or authenticate through the 3rd party vendor.

Recruiting

Modifications to Existing Processes

Reports/Queries

Page Changes

Security

Modifications to Existing Processes

Reports/Queries

Page Changes



Self Service

Modifications to Existing Processes

Placeholder table for modifications to existing processes.

Reports/Queries

Page Changes

Time & Absence

Modifications to Existing Processes

Placeholder table for modifications to existing processes.

Reports/Queries

Placeholder table for reports/queries.

Page Changes

Placeholder table for page changes.

Other Notes



Next Scheduled Release	Release 7.06 - December 12, 2025
More Information and Support	For business impact emergency issues, contact the OneUSG Connect Support team at support@usg.edu .