UNIVERSITY SYSTEM OF GEORGIA
OneUSG Connect

The purpose of these Release Notes is to inform OneUSG Connect technical staff and functional users of the scheduled ad hoc release of University System of Georgia (USG) functional application enhancements.

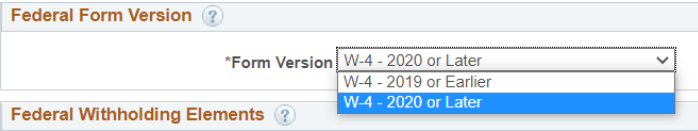OneUSG Connect HCM ad hoc releases are typically scheduled on the third Thursday of the month.

General Information

Module Area	Release Date	Navigation	Description	Additional Information (Known Issues, Job Aids, etc)
Commitment Accounting	07.13.2022	Payroll for North America > Payroll Distribution > Commitment Accounting USA > Review Actuals Distribution	**Issue:** Users able to see data for other Business Units (BUs) on the Review Actuals Distribution page. **Root Cause:** Security view break in code. **Solution:** Code corrected to create new security search record, BOR_PAY_CHK_VW4 which was added to component PAYCHECK_DIST. Also, added BOR_COMP_SEC_VW to record BOR_PAY_CHK_VW4 to limit user view to their BU.	None
Careers	04.01.2022		**Issue:** Users are receiving a Fetching Array error message when trying to submit a job offer for approvals. **Solution:** This issue was due to code that was added in the 6.30 Release. This update to the code will bypass the field that was causing this error.	**Solves: Known Issue:** "Fetching Array Element 2" Error Message When Submitting Job Offers **Problem #:** USG-PRB0042624

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Payroll	04.01.2022		Tax Update 22-A • Federal and state withholding rates, state unemployment maximum gross updates and local tax withholding rates have been applied to OneUSG Connect for tax compliance • Updates to the US Garnishment tables for calculation compliance • Pay Calendar – Wage Statement Status Page delivered to track the completion of the pay statement processes to support features of the Kibana Dashboard (not in use in OneUSG Connect) Items Too Late for Tax Update 22-A • Federal and state withholding rates, and local tax withholding rates have been applied to OneUSG Connect for tax compliance • Updates to Garnishment Rules Table for calculation compliance	None

Payroll Table Changes	04.01.2022			

Record	Change	Comment
PAY_CALENDAR_TABLE	PAY_CALENDAR_TBL3	Added new page
PAY_CALENDAR	ADVICE_RUN PAYCHECKS_RUN PDF_ADVICE PDF_PAYCHECK PROC_DTTMSTAMP	Added new fields on new page above

Payroll	01.13.2022		Items Too Late for Tax Update 21-E • Includes federal, state and local legislation released too late to be included with the December Ad Hoc release • Federal and state withholding rates, state unemployment maximum gross updates and local tax withholding rates have been applied to OneUSG Connect for tax compliance	

Table Changes	12.30.2021			

Record	Change	Comments
PS_AUDIT_STTAX_BOR	New field: PY_LTC_STATUS	Used to track long term care (LTC) status *the Long Term Care (LTC) changes are only

				applicable if the state = WA	
			PS_CO_STATETAX_TBL	New fields: LTC_EFF_TAX_YR LTC_EFF_TAX_QTR PY_LTC_NO_APPLIC PY_GL_LTC_EE	Used to track LTC tax year and qrtr., if LTC is applicable to an EMPLID, and gl account # for the LTC tax *the Long Term Care (LTC) changes are only applicable if the state = WA
			PS_STATE_TAX_DATA	New field: PY_LTC_STATUS	Used to track LTC status *the Long Term Care (LTC) changes are only applicable if the state = WA
			PS_FED_TAX_DATA	New fields: FWT_PENSION_INCOME FWT_PAYMENT_TYPE PY_PERCENT	Used to trace Job/Multiple Pension Income, track the payment type and the percentage *Not in use in OneUSG
Payroll	12.30.2021		**Tax Update 21-E will be applied to OneUSG Connect** Tax Update 21-E includes the following functional related items:		

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			ISSUE ERROR WHEN FEDERAL FORM VERSION W-4=2020 OR LATER AND TREATY ID IS MISSING
			• This fix will require both country and treaty ID on the employee's Federal Tax Data page when employee is Non-Resident Alien. Prior to the fix, the county and/or treaty ID could be left blank.
			SAVE ISSUES FOR VARIOUS SCENARIOS WITH IRS LOCK-IN LETTERS
			• This fix will address the various errors users encountered when trying to update Employee Tax Data for employees with IRS Lock-in Letters. Prior to the fix, a functional work around was in place so the Employee Tax Data page could be successfully saved.
			UPDATES TO FEDERAL TAX DATA PAGE
			• The label "Federal W-4 Form Version" is changed to "Federal Form Version"
			• The Federal Form W-4 Version radio buttons are converted to a dop-down list. Below is a screenshot of the new format:
			
			Federal Form Version ?
			     *Form Version
				W-4 - 2020 or Later v |
				                     W-4 - 2019 or Earlier
				                     W-4 - 2020 or Later
				Federal Withholding Elements ?	

Payroll	12.30.2021		**Tax Update 21-E will be applied to OneUSG Connect** Tax Update 21-E includes the follow tax related items: • 2021 Year End reporting requirements • 2022 Tax rates, limits, and tax table updates received in time for the tax update • New state and local legislative items including: **WASHINGTON LONG-TERM SERVICES and SUPPORTS TRUST PROGRAM "WA Cares Fund"** Information on WA Cares Fund is available on this website: https://wacaresfund.wa.gov/ If you have employees in Washington state, please review for compliance with the new program. If your institution is required to withhold this tax, please submit a ticket to oneusgsupport@usg.edu.	

			PORTLAND (OR) METRO SUPPORTIVE HOUSING SERVICES (SHS) INCOME TAX Information on the Portland Metro SHS is available on this website: https://www.oregonmetro.gov/public-projects/suupportive-housing-services?taxes-and-funding **MULTNOMAH COUNTY (OR) PRESCHOOL FOR ALL PERSONAL INCOME TAX** Information on the Multnomah County Preschool for All tax is available on this website: https://www.multco.us/finance/preschool-all-personal-income-tax If you have employees in Oregon, please review for compliance with these new taxes. If your institution is required to withhold either tax, please submit a ticket to oneusgsupport@usg.edu. ==IMPORTANT NOTE:== Institutions are responsible for ensuring compliance with state and local regulations for its employees. If your institution has employee(s) who live/work in a state other than GA and are subject to state and/or local regulations, please submit a ticket to oneusgsupport@usg.edu. We will work with institutions to set-up and test state and local taxes as company-level configuration and employee-level setup is required.	
Benefits	12.30.2021		**Issue:** Goal Balance process for HSA/FSA continues to ignore current enrollment in general deductions when effective date is in prior calendar year (biweekly pay period begin dates) **Solution:** Remove logic that ignores prior calendar year general deductions for FSA/HSA.	Institutions should be checking to see that all prior year HSA/FSA general deductions have goal amount equal to goal balance for prior CY if not participating in current CY
Benefits	12.30.2021		**Issue:** New HSA/FSA vendor. Replacing Optum with HSABank in 2022 **Solution**: New HSABank file program created based on vendor specifications to remit HSA/FSA contributions each payroll	

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Commitment Accounting	12.30.2021		**Issue:** New HSA/FSA vendor. Replacing Optum with HSABank in 2022 **Solution**: Money Movement Wire and Journal Entry processes modified for the new HSA Bank funding change. Currently, Optum pulls funds from the institutions. Going forward with HSA Bank, the funds will be pulled from USO and Institutions. Money Movement Wire process (BPYI005) modified to pull the HSA funding from Institutions for deduction codes 01HSA and 01HSAN. Money Movement Journal Entry process (BORMOMVE) modified to include accounts 226915 and 235915. The Institution process will debit 226915 and 235915 and credit cash 118100. The USO (BU980) process will credit 226915 and 235915 and debit cash 118125.	
Direct Hire Form	12.30.2021	Manager Self Service> Direct Hire Form> Add a New Value	**Issue:** On the Add new value page of the DHF, the users can edit the transaction ID field and are able to submit the DHF successfully. **Solution:** Added a new PeopleCode event to make sure that the transaction ID field on the Add new value page is greyed out and un-editable.	
Careers	10.28.2021		**Issue:** The "Pushback" button for job approvals works inconsistently. **Solution:** The "Pushback" button was removed and job openings should be denied if there are errors.	
Careers	10.28.2021		**Issue:** Some rehires and transfers were still able to see job openings for their previous institution.	

			Solution: The company code under the "search job openings" area is now a static field that auto populates and only their current institution's job openings will appear.	
Careers	10.28.2021		**Issue:** The addition of Ad Hoc approvers was not an option for most users on a job opening approval chain. **Solution:** The Ad Hoc approver button has been activated for job openings.	This functionality will be available in the approvals area under the bell notification. **Solves: Known Issue:** Intermittent Reports of Being Unable to add Ad Hoc Approvers on Job Openings **Problem #:** USG-PRB0042154
Commitment Accounting	10.28.2021	N/A	**Issue:** Certain employees set up for Academic Year Pay were excluded from encumbrance calculation **Solution:** Code is fixed to select the correct AYP/Contract set up.	This release partially resolves KI9.2-122-CA: Encumbrance Calculation Fails to Encumber Employees with Position Changes (USGKB0011845) The KI will remain active as there are still additional groups of positions excluded.

Benefits	10.28.2021	N/A	**Issue**: Retired employees are not remaining active for 30 days after retirement effective date in the TIAA Census file. **Solution:** Retired employees will remain active for 30 days after retirement date then update to retired for 30 days in the TIAA Census file.	Resolves KI USGKB0012225
Benefits	10.28.2021	N/A	**Issue:** R@W enrollment windows not opening for rehired employees when rehired after 30 days. **Solution**: A fix to the R@W program to recognize when someone is rehired after 30 days from termination date and open retirement election window.	Resolves KI USGKB0012041
Human Resources	10.28.2021	Workforce Administration > Personal Information > Citizenship > Identification Data SGP	**Issue:** When entering Citizenship Data for employees from Singapore, practitioners are receiving the error that Worker Type field must be populated. **Solution:** We are adding access to the Identification Data SGP page to the primary HR Practitioner Maintenance security role.	
Human Resources	10.28.2021	BOR Customizations > PPGRA > Appointment Entry BOR Customizations > PPGRA > Back Pay	**Issue:** When hovering over the name on these two pages, the contact information does not appear as it does in Job Data. **Solution**: Both pages have been added to the Mouse Over Popup – Mouse Over Component Setup.	

			Issue: Transactions with a Type of Hire Promotion and Demotion do not clear the Manage Hires queue once processed.	This fix will also include a DBI script to clear the majority of Promotion/Demotion hire types from the queue. There may be a few that will still require review and a future DBI.
Human Resources	10.28.2021	Workforce Administration > Personal Information > Manage Hires	**Solution:** The Promotion and Demotion Type of Hires have been added and the transaction will now clear the queue once processed.	
Payroll	10/28/2021	Setup HCM > Product Related > Payroll for North America > Compensation & Earnings > Earnings Program Table	**Issue:** Newly created vaccination leave earnings codes need to be added to the Hourly Benefited and Hourly Non-Benefited Earnings Programs. **Solution:** RVL, VL8, VL9, VL2, R18, R19, R20 earnings codes were added to the Hourly Benefited and Hourly Non-Benefited Earnings Programs.	
Payroll	10/28/2021	Setup HCM > Product Related > Payroll for North America > Compensation & Earnings > Earnings Table	**Issue:** NRA Earnings codes were not created for vaccination leave. **Solution:** VL8, VL9 and VL2 earnings codes were created for use in the NRA Earnings Split Program for Income Codes 18, 19 and 20. VL8, VL9, and VL2 were also added to the NRA Earnings Split XREF table for processing.	
Payroll	10/28/2021	Setup HCM > Product Related > Payroll for North America > Compensation & Earnings > Earnings Table	**Issue:** Non-exempt vaccination leave earnings codes were not created for retro pay processing. **Solution:** RVL – Retro VLH, R18 – Retro VL8, R19 – Retro VL9, and R20 – Retro VL2 were created so retro pay can correctly trigger and calculate for employees with retroactive comp_rate and/or comp_freq job data actions. Earnings codes were also added to the USG Retro Pay Program.	

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			Issue: The Academic Year Pay Type page was returning a PeopleCode message in error. Practitioners can click OK twice to move through the message to successfully save the page.	
Human Resources (Academic Year Pay)	10/28/2021	Workforce Administration > Job Information > Contract Administration > Academic Year Pay	**Solution:** The Academic Year Pay Type page logic was updated so the PeopleCode error message should only be returned when the error is valid.	
Manager Self Service (Personnel Action Report)	10/28/2021	BOR Customization> Personnel Action Report	**Issue:** The PAR report is showing transactions outside the parameter of "from" & "through" dates. Also, the PAR does not populate the following transactions • Location Change Request • Reporting Change • Adjust Leave Balance • Change Time and Absence Approve **Solution:** Modified BOR_HR_MSS_CT_S SQL's to include more transactions to dropdown to run control page; added location change, reporting change, adjust leave balance and change time and absence approver transactions. Changed date criteria from action date to request date so transactions submitted/ requested within the specified date range would populate on the report when using the "from" & "through" date criteria.	
Manager Self Service (Direct Hire)	10/28/2021	Manager Self Service> Direct Hire> Add a New Value	**Issue:** The SETID on the Direct Hire Form is currently an editable field. Users, specifically CWRs, can enter any number of digits in the SETID field. We need to have this field locked to editing or pre-populated to 5-digit SETIDs so that users do not have to populate the value themselves. **Solution:** We have created a new view CURRENT_JOB_ALL that looks for CWR and EMP values. The view should be able to pre-populate SETID for CWR and EMP to match JOB data when adding a new Direct Hire Form. An error was added to handle the scenarios when the set ID is less than 5 digits for the DHF not to save.	

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Manager Self Service	10.28.2021	Manager Self Service> Forms> Manager Self Service Request	**Issue:** The Manager Self Service Request transaction is populating salary information in the Proposed Changes section on the approval page. This is happening when there is a delegation/ re-assignment in the approval process; the Proposed Changes section should not be populated on the Manager Self Service Request transaction as those fields are not populated when initiating the transaction. **Solution:** The proposed changes section is populating because the 'After Approval' annual rate is zero and therefore it triggered the proposed changes section to populate. Development added HR_MSS_CT_DATWK.ANNUAL_RT value to approval page, this enables the 'after approval' annual rate to populate behind the scenes so that it copies over correctly to HR_MSS_CT_DAT and therefore will not trigger the proposed changes to populate.	
MSS	8.19.2021	Manager Self Service > Retro Distribution Request Tile	**Issue:** EDR transactions were routing to level 5 twice. **Solution:** The route was updated to only go to level 5 once.	
Careers	8.19.2021	N/A	**Issue:** Notifications not being generated to recruiters when certain managers submitted candidates to "make offer" **Solution:** The code for these notifications was updated to not be affected by row level security.	Row level security issue that only affects R1institutions live on Careers and only certain hiring managers within those institutions.
Human Resources	8.19.2021	Navigator > Reporting Tools > Query Manger > Query Viewer	**Issue: BOR_AYP_XXF_WO_COMPFREQ_C0** did not return results for Compensation/Comp Frequency **Solution:** The query was updated to include criteria where Compensation COMP_FREQUENCY is not C10, C5, CM	

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Human Resources	8.19.2021	N/A	**Issue:** When a new EMP record is created for an existing Affiliate, and both jobs are marked as primary, a benefit record other than 0 can be generated, which in turn can cause reporting issues with the benefits vendor **Solution:** Code updated to keep benefit record from being anything but 0 (except for company 181)
Human Resources	8.19.2021	Reporting Tools > BI Publisher > Query Report Viewer > BOR_DOL_SEP	**Issues:** 1) The Ga Dept of Labor updated their Notice of Separation (DOL-800) form. 2) Employees with job data rows with same effective date, multiple effective sequences were having notices generated with most current Action/Reason (usually Update Data) instead of TERM/RET row reason 3) The query searches by ACTION date, but this is not identified in the search box parameters. **Solutions:** 1) DOL-800 form has been updated 2) The code was updated so that the DOL-800 Separation Notice will now pull the reason from the TERM/RET row for employees having job data rows with same effective date/multi effective sequences 3)The word ACTION has now been added to the search box
Employee Self Service- SCCP	8.19.2021	Employee Self Service> Make SCCP Contributions	**Issue:** Wrong totals on email notification and Manage SCCP contribution page **Solution**- Made a code to look at current job data vs prior years election data incase those values have changed due to job or data changes.

Manager Self Service- DHF	8.19.2021	Manager Self Service> Direct Hire> Add a New Value	**Issue:** The DHF is populating wrong pay groups for certain positions. **Solution:** Updated the PeopleCode SQLExec to include the Maximum effective date (MAXEFFDT) to correct the pay group.	
Human Resources	7.13.2021	NavBar > Navigator > Workforce Administration > Job Information > Contract Administration > Academic Year Pay	**Issue:** UGA will be moving onto Academic Year Pay **Solution:** The Academic Year Pay conversion program is being updated and migrated to HPROD so that the conversion can be run to move UGA academic year faculty to Academic Year Pay	
Human Resources	7.13.2021	Reporting Tools > BI Publisher > Query Report Viewer > BOR_DOL_SEP	**Issue:** Retirees are currently not pulling up on DOL Separation Notice Report (BOR_DOL_SEP). Per the DOL-800 on the GA Dept. of Labor website, all separations, no matter the reason for separation, should receive a notice. **Solution:** We have added the action reason-RET- to the report, so now retirees' separation notices will populate.	
Commitment Accounting	7.13.2021	BOR Customizations > BOR Commitment Accounting > Employee Cost Detail Report (BCAR005) Or ESS > MSS > System Reporting Manager > Commitment	**Issue:** Report results reporting Encumbrances based on Pay Period End Date, rather than by the Pay Date. For Example, PPE 05/31/21 being reported for May (period 11), rather than June (period 12). Also, pending/in flight Express Direct Retro (EDR) transactions were not correctly reported, and in some instances, duplicated. **Solution:** Report code for the Encumbrance selection corrected to join with pay calendar to derive accounting period from the pay date. Also, report code for EDR's pending/in flight transactions to include a Business Unit join with the Acct Group Table.	

		Accounting > Employee Cost Detail Report (BCAR005)		
MSS Summer Pay	7.13.2021	Manager Self Service > Compensation and Stock > Approve Summer Pay Request Status	**Issue:** When an employee changes from a pay group that is eligible for Summer Pay to a pay group that is ineligible for Summer Pay while a MSS Summer Pay transaction is in progress, a confusing message was received. This message includes "Request Information" without any further instruction. **Solution**: "Request information" has been removed from the message.	
MSS Summer Pay	7.13.2021	Manager Self Service > Compensation and Stock > Approve Summer Pay Request Status	**Issue:** Prior to the release, when the MSS Summer Pay Requester is also a Level 1 approver, the requester/submitter is not receiving any of the notifications for that transaction. **Solution:** After the release, notifications should be received. The workflow will be updated to allow the notifications.	
MSS Summer Pay	7.13.2021	Manager Self Service > Compensation and Stock > Approve Summer Pay Request Status	**Issue:** Email notifications are currently turned off for MSS Summer Pay because the field were not returning the correct information. **Solution:** The mapping on the email notification will be updated	

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Recruiting – Accurate Bill Codes	7.13.2021	BOR Customizations > Accurate Reference Code %	In the spring of 2021, institutions were given the ability to maintain their own Accurate bill codes. We established a named user role (BOR Accurate Setup) that can be requested and approved by security administrators for a given practitioner (usually a recruiter or HR practitioner). Users can then manually add the billing codes for their institutions. **Issue:** No company security on adding Accurate bill codes. **Root Cause:** SETID should default in from user's profile when adding Accurate Bill codes.	**NOTE:** Nall institutions have using Accurate Bill Codes within OneUSG Connect. Institutions may configure their own billing codes by requesting the appropriate person be granted the BOR Accurate Setup role. **NOTE:** Testing is still in progress on this item and inclusion in the June Ad Hoc release is subject to successful testing.
Time and Absence	7.01.2021	MSS > Time and Absence > Request Extended Absence	**Issue:** State of Georgia requirement to provide a new Leave Plan for Parents with eligible birth, adoption, or Foster Care qualifying events. **Solution:** EA – Parental Lv Continuous, and Parental Intermittent leave options were added as Extended ABS options in Absence Management.	
Time and Absence	7.01.2021	GP&ABS Mgmt > Payee Data > Maintain Absences > Assign Entitlements and Takes	**Issue:** State of Georgia requirement to restrict the use of Parental Leave entitlements to one year after the Qualifying Event Date. **Solution:** ABS Assign Entitlements and Takes (AE&T) process created to restrict the ABS Forecast from processing Parental Leave requests that go beyond the AE&T End Date.	

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Time and Absence	7.01.2021	**EMPLOYEE:** MSS > Time and Absence > Request Extended Absence **ADMIN:** GP&ABS Mgmt > Payee Data > Maintain Absences > Absence Event - Details	**Issue:** Change Request to add Extended ABS Reason codes to Absence Management for more efficient leave tracking. **Solution:** The following Extended ABS Reason Codes were added to ABS Management. Birth, Adoption, Foster Care, Employee, Military, Care of Parent, Care of Spouse, Care of Child.	
Time and Absence	7.01.2021	**ADMIN:** GP&ABS Mgmt > Payee Data > Maintain Absences > Absence Event	**Issue:** Requirement to not prorate the new Parental Leave Take. All employees and all FTEs will receive a 120-hour entitlement once eligibility is confirmed. **Solution:** Proration logic was removed from the Parental Leave ABS formulas.	
Time and Absence	7.01.2021	Nav > MSS > Time Management > Report Time > Report/Approve Fluid Timesheet	**Issue:** Requirement to allow eligible non-benefited and temporary employees to receive Parental Leave entitlement. **Solution:** Created two new Time Reporting Codes, one each for non-benefited hourly and monthly employees. (00PRT – hourly; 00PRS – monthly). Managers and ABS Admins have the ability to input these codes for eligible employees onto the Timesheet.	
Time and Absence	7.01.2021	Set Up HCM > Product Related > Time and Labor > Time Periods > View Time Period Calendar	**Issue:** Requirement to grant security access to ABS Administrators to view the Time Period Calendars for Time and Labor. This option will allow Admins to view future dated Pay Period Begin and End Dates that may extend beyond the current published Payroll calendar dates. **Solution:** Security access was granted to all ABS Maintenance roles to access Time Period Calendars.	

Time and Absence	7.01.2021	N/A	**Issue:** Create a business process to manage Parental Leave requests, adjustments, takes, and forecasts. **Solution:** Business process created to manager Parental Leave process.	
Human Resources	7.13.2021	NavBar > Navigator > BOR Customizations > Affirmative Action	**Issue:** Report was not pulling in all employees as expected. **Solution:** Affirmative action report updated to include paygroup "L" as well added missing EMPL_RCD join.	

Other Notes	
Next Scheduled Releases	**Note**: Time sensitive release items will be applied as needed. 6.34- September 9, 2022 6.36- December 9, 2022
More Information and Support	For business impact emergency issues, contact OneUSG Connect at oneusgsupport@usg.edu.