



The purpose of these Release Notes is to inform OneUSG Connect technical staff and functional users of the scheduled 2.11 release of University System of Georgia (USG) functional application enhancements.

OneUSG Connect **Release 2.11** is currently scheduled for **Saturday, Jan. 27, 2018**.

OneUSG Connect will be unavailable for scheduled maintenance from 11 p.m. on Friday, Jan. 26, 2018 until approximately 7 a.m. (ET) Saturday, Jan. 27, 2018. During this time, OneUSG Connect (HPROD) will not be available. KABA Time Clocks and OneUSG Connect - Benefits will be available for use.

Release HREL 2.11

General Information	
Known Issues Resolved	<ol style="list-style-type: none">1. K19.2-004-ESS - Employees can now see all absence balances in OneUSG Connect Employee Self Service.2. K19.2-003-CA - TSAORP Distribution Split (BORORPDS) Process Did Not Produce Distribution Rows as Expected.



Module Specific Information

Benefits Administration (BN)

Page Changes

<p>Savings Plan Enrollment Page Change</p>	<p>Navigator > Benefits > Enroll in Benefits > Savings Plans</p> <p>If a benefits plan is subject to investment options, Savings Plan enrollment pages will no longer save if investment options are not present or investment allocations do not equal 100%.</p>
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Reports/Queries

<p>New Query: BOR_BN_SVG_NO_FLAT_AMT_PCT</p>	<p>This query shows those enrolled in a savings plan without a percentage or flat amount of deduction.</p> <p>Pay attention to these fields when adding or updating enrollments. These fields impact employee's paycheck and the Common Remitter process.</p>
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Careers (CS)

The OneUSG Connect – Careers module has been implemented in production. This module is used to promote job openings, screen applicants, hire applicants, and begin the onboarding process. The module includes functionality for external applicants, as well as functionality for internal employees within Employee Self Service.

Cohort 1 institutions will begin to go live with OneUSG Connect – Careers starting Feb. 2.

Modifications to Existing Processes

<p>Work Experience Error During Job Applications and Dynamic Roles</p>	<p>Careers > Application > Qualifications</p> <p>When applicants attempted to enter their prior work experience, they received an error message preventing them from adding entries. The dynamic roles will be set up and assigned for each institution automatically.</p>
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Page Changes

Label Change on Hiring Team tab	Navigator > Recruiting > Create Job Opening > Hiring Team The Interviewers label on the Hiring Team tab within Create Job Openings was changed to Search Committee. The purpose of the field is to list who will be on the Search Committee for the job opening.
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Commitment Accounting (CA)

Page Changes

Invalid Funding Report	Navigator > oneusg > Commitment Accounting > Invalid Funding Report The Invalid Funding Report was updated to prevent employees with historical positions from appearing on the report.
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Human Resources (HR)

Modifications to Existing Processes

Preferred Email Address	Employee Self Service > Personal Details > Contact Details The Preferred Address field was updated to ensure employees' preferred addresses is their business email address (".edu" domain). Employees can still add additional email accounts, but the preferred email should be their ".edu" email address. Preferred email will also display in the company directory.
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Page Changes

BOR Position Paygroup Page	Navigator > Organizational Development > Position Management > Maintain Positions/Budgets > BOR Position Paygroup > Search position The BOR Position Paygroup page access was changed to "view only." This prevents erroneous changes to the Position Paygroup Table, which cause paygroups to be out of sync between position information and the Paygroup Table.
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Payroll (PY)

Modifications to Existing Processes

G4 Tax Information	Employee Self Service > Taxes > G4 Employee Self Service The G4 Tax Information page was updated so only GA is an option in the Look Up for the "I am working in the State of:" field.
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Page Changes

TRV Earnings Code	The Taxable Travel (TRV) earnings code has been updated effective Jan. 1, 2018. TRV is now Taxable Travel – Staff and will flow to account 526250. This earnings code adds to gross pay and should be used when reimbursing taxable travel for non-faculty employees. Using this earnings code will keep the reimbursement and corresponding tax calculation, deduction and remittance in alignment.
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TRF Earnings Code	The Taxable Travel – Faculty (TRF) earnings code has been added effective Jan. 1, 2018. TRF is mapped to account 516250. This earnings code adds to gross pay and should be used when reimbursing taxable travel for faculty employees. Using this earnings code will keep the reimbursement and corresponding tax calculation, deduction and remittance in alignment.
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Time and Labor (TL)

Page Changes

Approve Payable Time Link Removed from Manager Self Service	Manager Self Service > Team Time Tile > Approve Payable Time Navigator > Manager Self Service > Time Management > Approve Time and Exceptions > Approve Payable Time Managers and TL Approvers will no longer have access to the Approve Payable Time in Manager Self Service.
Batch Approve Reported and Payable Time	Navigator > Time and Labor > Approve Time > Batch Approve Payable Time Time and Labor (TL) Practitioners have access to batch approve Payable Time. Navigator > Time and Labor > Approve Time > Batch Approve Reported Time TL Practitioners also have batch approve Reported Time.



<p>Removal of “Deny” and “Push Back ” Buttons in Manager Self Service</p>	<p>Manager Self Service > Team Time Tile > Report Time > Timesheet</p> <p>Navigator > Manager Self Service > Time Management > Report Time > Timesheet</p> <p>Managers no longer need to deny or push back any time entered by employees so the buttons were removed. They only need to approve employee's Reported Time.</p>
<p>Security (SEC)</p>	

Reports/Queries

<p>Query Updated: BOR_SEC_USER_ROLE_PLIST_PAGE</p>	<p>This query, used to view security roles employees have, was missing security and was therefore displaying too much data for certain users. Security has now been added to it; It has been secured by EMPLID.</p>
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Other Notes

<p>Next Scheduled Release</p>	<p>OneUSG Connect Release 2.12 is currently scheduled for Saturday, Feb. 17, 2018. You will receive a reminder of when this update will occur.</p>
<p>More Information and Support</p>	<p>For business impact emergency issues, contact OneUSG Connect Support immediately at 877-251-2644 (Toll Free) or sscsupport@ssc.usg.edu.</p>